

## Premeet information

Below is important information regarding the event. Please take time to familiarise yourself with the below information before attending the event.

### Withdrawals

All withdrawals MUST be made via the website. To withdraw please locate the swimmer to be withdrawn on the 'Confirmed Entry List' using the individual swimmer drop down. You will need to input your email address. Once you have done this you will get an email, that you must click the link in and input the swimmers DOB. Once complete the withdrawal will show on the website.

The deadline for withdrawals from a heat is 18:00 the day before the swim. After this time start lists will be drawn. No changes will be made to the start lists following this.

### Event Timings

Please see below for event timings. Note that the below times are the earliest each session will start. Any modifications will be announced in the venue on the day.

	<b>Warmup Start</b>	<b>Warmup Finish</b>	<b>Swimming Start</b>	<b>Swimming Finish</b>
<b>Session 1</b>	08:30	09:20	09:30	11:36
<b>Session 2</b>	12:30	13:20	13:30	15:10
<b>Session 3</b>	15:15	15:45	16:00	16:30
<b>Session 4</b>	08:30	09:20	09:30	11:53
<b>Session 5</b>	12:30	13:20	13:30	15:02
<b>Session 6</b>	15:15	15:45	16:00	16:30

Note that the above finish times are estimations, we cannot predict any delays that may occur. We would strongly advise that competitors do not rely on any estimations for start times of individual events, as we will not hold the gala for late arrivals. The gala will run at its natural pace.

### Finals

Of the 8 fastest and 2 reserves, swimmers not wishing to participate in finals should let the meet administrator know within 30 minutes of the publication of the results, or 15 minutes of the conclusion of the session, whichever occurs first. Reserve swimmers will be given a swim if 1 or more of the fastest 8 swimmers for the event do not wish to swim. If more than 2 of the fastest 8 do not wish to swim, or if the reserves do not wish to fill the places of qualifying swimmers not wishing to swim, the final will be swum with empty lanes.

Start list information will be published on the website after the close of the withdrawal time of a final, please keep an eye on it to find out if a reserve is required.

If a swimmer does not withdraw from a final by the specified time and then does not subsequently swim in the final they will be charged a £20 fine. The swimmer will not be allowed to compete in further events until the fine is paid. Any fines not paid at the end of the competition will be invoiced to the swimmers club.

## **Competitors**

On arrival at the venue competitors can enter the pool deck via the door under the canopy at the football end of the pool. Note that only competitors swimming in that session will be admitted onto the pool deck. Please be aware that some clubs may be located in the sports hall.

## **Coaches & poolside helpers**

Coaches and poolside helpers are only allowed in on the production of a valid pass. No pass means no entry. One copy of the start list for the session will be given to each coach on the production of their pass.

Coaches and poolside helpers will be given a pouch to display their poolside accreditation in. This MUST be displayed at all times while on deck. Entry for coaches and poolside helpers is via the sports hall, to the right hand side of the main reception.

## **Spectators**

All spectator accreditation must be pre-purchased via your club. Each club has been allocated a number of passes per session. Any requests for additional passes will be declined. On arrival at the sport centre, please enter via the reception desk, and follow directions in the building to enter the spectator gallery. Note that each spectator must have a valid pass. Please ensure that if you are showing your pass on a phone screen that the barcode is visible. Note that there is a separate code per session for sessions 1, 2, 4 and 5. Entry to sessions 3 and 6 is free but you will need to show your pass for the heats sessions to gain entry. A wristband will be issued when registering your pass and this must be worn until you leave the spectator area at the end of the session.

The spectator gallery will be cleared of spectators between sessions. We would strongly advise that you do not leave any personal belongings in the gallery between sessions.

## **Food & Drink**

Spectators should be aware that they cannot bring any food or drink into the venue. Any food and drink consumed on site MUST be purchased from the onsite café's. This rule does not apply to swimmers, officials or volunteers. This is a rule enforced by the centre, we are giving you advance notice so that food does not spoil that is left in your vehicle.

## **The Venue**

The venue is the Alan Higgs Centre, Allard Way Coventry. CV3 1HW. A map can be found on [www.wmswimchamps.org.uk](http://www.wmswimchamps.org.uk)

Note this is a different venue to previous years.

## **Car Parking**

The car park is likely to get very busy. There is an area designated for officials and volunteers ONLY, that will be manned by centre staff. It is asked that people car share where ever this is possible.